

**Anchorage Middletown Fire & EMS
BOARD OF TRUSTEES/ 108 Urton Lane
March 19, 2024
Minutes**

I. Opening

- a. Chairperson Kyle Galloway called the meeting of the Board to order at 4:36 pm. at AMFEMS Station #1. The trustees present were Andy Downes, Rick Dattilo, Mindy Sunderland and Linda Oliver. Also in attendance were Chief Kevin Tyler, Major Wolfe, Deputy Chief Kruer, Tonya Smith, Major Hanson, Deputy Chief Michel, and Deputy Chief Brooks. And Pam Henehan as well as 7 others via Zoom, Shannon Ran as recorder and Bryan Dillon, general legal counsel to the Board.

II. Approval of Minutes

Regular Meeting – February 20, 2024

- a. The minutes for February 20th were included in the March board package. Motion by Andy Downes to approve the minutes, second by Rick Dattilo. The motion passed 4-0. Mindy Sunderland Abstained

III. Financial Reports

- a. Financial Statement: Period Ending February 29, 2024
Chief Groody reviewed financials and entertained questions.

IV. Expenditure Requests

Nothing currently

V. Surplus Equipment

Nothing currently.

VI. Chief's Reports - Chief Groody had nothing new to report this month.

- a. **Executive Assistant- Deputy Chief Tyler** had nothing new to report this month.
Human Resources- Tonya Smith – Reported that the application period for academy class 24-05 has closed with 256 applicants. We will be holding the written exam in April along with the CPAT testing. Interviews will start in May and offers will be in June. The tentative class start date is set for July 18th.
Health & Safety- Major Maddux- was unable to attend, however, Chief Tyler reviewed his report and entertained questions.
- b. **EMS Administration- Deputy Chief Brooks** reported that the EMS information was in the March packet and entertained questions. He also reported the paramedic program class has been approved, and the surge pilot ambulance program is in effect for the next 90-day trial period.

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- c. **FIRE Operations- Deputy Chief Goolsby, Kruer, & Sutt** –Deputy Chief Kruer reported the monthly operation numbers and entertained questions. Also reported on two larger structure fires that we made, and that we have received our EV blankets that are used to extinguish electric car fires.
Special Operations- Deputy Chief Kruer reported that all collapse equipment has been received, has been inventoried, and classes will start up this spring into fall.
Hazmat Operations- Major Oser was unable to be present.
- d. **Logistics – Deputy Chief Joe Wolfe** reported on the Fleet that the Quad should be back in service within the next 30 days.
Facilities & IT- Rob Miller- The Motorola radio switchover is almost complete, and the Radios will start going into service next week. As far as facilities are concerned, Station 31 will be getting some work done on the landscaping and facelift of the lobby and hallways. RFPs have been sent out for the refurbishment and facelift of the Station 31 landscape, as well as the HVAC for Station 40.
Fleet- TBD
- e. **Planning/Community Risk- Deputy Chief Michel** reported we currently have an inspector III position open and commended Jessica Walton for all her work during her time with us. He also talked about the personnel from Arvada that came in and worked with our CRR team, Command Officers, as well as the command staff. Two grant applications have been submitted: 1. Fire Sprinkler system at Station 34, and 2. Type III Fire Engine.
Fire Marshal Office- Major Hanson – reported on the upcoming work being done for the PGA in May and the presence CRR will have during the event. New construction is still moving along, and work on the interchange near Station 35 will be starting this summer.
PIO- J. Yuodis – Was unable to be present.

VII. Old Business

VIII. New Business

- a. Board of Trustees Vacancies for June 2024
 1. Firefighter Rep- Rick Dattilo
 2. Property Owner- Kyle Galloway
 3. Mayor Appointee- Jon Jarrell

Chairperson Kyle Galloway appointed Thomas Wobbe and Linda Oliver to the Election Committee. The election will be held on June 22, 2024, 11-2pm @ Station 31

IX. Open Forum

Trustee Rick Dattilo brought up the concerns and complaints from personnel over the 1% Middletown Occupational tax. The board entertained comments and questions.

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X. Executive Session - Not needed

XI. Motion to Adjourn

Motion to adjourn at 5:38 pm. by Rick Dattilo, second by Linda Oliver. Motion passed unanimously.

Shannon F. Ran
Executive Administrative Assistant
Recording Secretary for the Board

*Supporting documents are available by request through the Fire Protection District.